## INSTRUCTIONS:

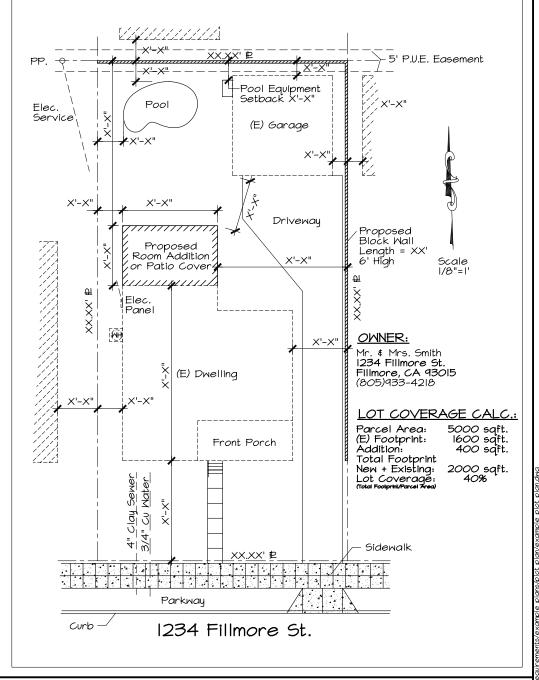
The following information and detail must be shown on the Plot Plan. Please read the information, view the example and prepare a plot plan for your project to accurately and correctly depict the necessary information.

## NOTES:

- I. Show the scale of the drawing. Typical single family dwelling drawn at 1/8" =1', will typically fit on an 8-1/2×11 sheet. The plot plan should be on a sheet of paper large enough to show all of the information.
- 2. Show north arrow on the plot plan.
- 3. Show all buildings and or structures on the property (and structures on adjoining lots within IO' of the subject property), existing and proposed and the distances between those buildings and/or structures.
- 4. Show all the distance from to the existing and proposed structures to the property lines.
- 5. Show the location of the utility lines (electrical, water, sewer, gas, phone, etc...). Show whether they are above or below ground.
- 6. Show proposed gas, electrical, water, and sewer improvements, meter locations, conduit or pipe size, number of wires, breaker and wire sizes, and their respective locations for each of the trades.
- 7. Plans and notes shall be legible.
- 8. Show all streets and alleys, include street address.
- 9. Show the proposed structure and identify the use, ie... room addition, patio cover, balcony, workshop, pool or spa, block or wood fence, etc....
- 10. Show all utility and/or easements and label their widths and use.
- II. Planning Department Administrative Clearance must be be obtained prior to the building permit application and/or issuance.
- Provide existing plus proposed building area, lot area, and calculate percentage of building coverage.

## **QUICK TIP:**

Not all projects require all of the above information, some require additional information based on the proposed scope of work. For your specific project, check with Planning and Building & Saftey department personal with regards to your specific project.





## SAMPLE PLOT / SITE PLAN

HELP FOR THE HOMEOWNER CITY OF FILLMORE, BUILDING AND SAFETY

Steve Newman 3/13/03
Building Official: Date

Building Official: Date

Date: 3/4/03 | Sheet | of | G-|